

Smoky Hill Education Service Center is seeking candidates for the position of K-12 Building Principal for Tipton Schools for the 2024-2025 school year. The school principal works closely with students, parents/guardians, and staff to promote the educational development of each student. This person will be responsible for organizing and administering all school programs. Candidates must have extensive knowledge of and experience with curriculum, instructional strategies, and educational best practices.

Small class sizes at Tipton Schools allow for excellent interaction and unique educational experiences with teachers and staff. The schools are well supported by the community, and parent involvement and support are unparalleled. Tipton is a small, safe community in rural north-central Kansas. There are excellent hunting and fishing opportunities in the immediate area, and Tipton is located within 15 minutes of Waconda Lake.

Requirements:

- Valid Kansas Building Administrator's License or working to obtain licensure.

Position Responsibilities Include:

- Maintaining a positive learning environment within the school by responding to the educational needs of students.
- Supporting teachers and staff members in their school roles.
- Communicating effectively and working cooperatively with other members of the school community.
- Working independently and efficiently to complete administrative functions.
- Leading the efforts of all school staff members to meet student needs.
- Preparing reports and records expected of school administrators.
- Remaining current on developments of the profession through professional development and meeting with other educators.
- Performing other duties as assigned by Smoky Hill ESC leadership.

Additional Requirements:

- Ability to work both independently and as a member of a team.
- Capacity to work with students of varying abilities and backgrounds.
- Ability to maintain positive working relationships with students and staff.
- Effective organization and time management skills.
- Strong interpersonal and communication (both oral and written) skills with the ability to present information effectively to a wide range of audiences.

Salary Range: Depends on education and experience.

To be considered for this position, please submit a cover letter, resume, and list of professional references to: Karli Robinson at krobinson@smokyhill.org.